Professional Development Center (PDC), NUST

Upcoming Events:-

March 2018

Sr No.	Workshop Title	Date	Time	Venue
1	Patient Safety	$19^{th} - 20^{th}$	$09:00 - 05:00$	Islamabad
2	Networking and Public Relations Skills	$21^{st} - 22^{nd}$	$09:00 - 05:00$	Karachi
3	How to Design and Deliver Presentation	$21^{st} - 22^{nd}$	$09:00 - 05:00$	Islamabad
4	Conducting Successful HR Audit	$26^{th} - 27^{th}$ $29^{th} - 30^{th}$	$09:00 - 05:00$	Islamabad & Karachi
5	Procurement, PPRA Rules and Application	$28^{th} - 30^{th}$	$09:00 - 05:00$	Islamabad
6	Managing Sales Team of Banks	$29^{th} - 30^{th}$	$09:00 - 05:00$	Islamabad & Karachi
	Evening Program:			
1	HSK Preparation Program	5th Mar $- 4^{th}$ Apr	$06:00 - 09:00$	Islamabad
2	Certified Human Resource Professional (CHRP) - Six Months Certification Program	8th Mar $- 7^{th}$ Sep 8th Mar $- 7^{th}$ Sep	$06:00 - 09:00$	Islamabad & Karachi
3	Supply Chain Management	8th Mar $- 7^{th}$ Sep	$06:00 - 09:00$	Islamabad & Karachi
4	Auto Desk Certification Course	19th Mar $- 17^{th}$ Apr	$06:00 - 09:00$	Islamabad

April 2018

Sr No.	Workshop Title	Date	Time	Venue
1	10 days BSI certified Balanced Score Card Master Professional	$2^{nd} - 13^{th}$	$09:00 - 05:00$	Islamabad
2	Engaging Participants through Effective Communication	$9^{th} - 10^{th}$	$09:00 - 05:00$	Islamabad
3	Digital Marketing for Professionals	$12^{th} - 13^{th}$	$09:00 - 05:00$	Karachi
4	Achieving Personal Effectiveness	$16^{th} - 17^{th}$	$09:00 - 05:00$	Islamabad
5	Customer Relationship Management (CRM)	$19^{th} - 20^{th}$	$09:00 - 05:00$	Karachi
6	The A to Z of Program Evaluation	$23^{rd} - 24^{th}$	$09:00 - 05:00$	Islamabad
7	Team Building and Team Supervision	$23^{rd} - 24^{th}$	$09:00 - 05:00$	Islamabad
8	Advance International Humanitarian Law Course	$23^{rd} - 27^{th}$	$09:00 - 05:00$	Islamabad
9	Two Day Workshop on "Microsoft Excel Intermediate Level"	$25^{th} - 26^{th}$	$09:00 - 05:00$	Islamabad
10	Emotional Intelligence Toolkit for Managers – Karachi	$26^{th} - 27^{th}$	$09:00 - 05:00$	Karachi
	Evening Program:			

	1	Professional Diploma in Project Management (PDPM)	23rd Apr – 27th Aug	06:00 – 09:00	Islamabad
	2	NGO Management Professional (NMP)	23rd Apr – 27th Aug	06:00 – 09:00	Islamabad

May 2018

Sr No.	Workshop Title	Date	Time	Venue
1	Performance Appraisal Management	3rd – 4th	09:00 – 05:00	Islamabad
2	Teacher as a Mentor	7th	09:00 – 05:00	Islamabad
3	The Science of Presenting Point of View	8th – 9th	09:00 – 05:00	Islamabad
4	Handling Some Specific Issues in Construction Projects and Effective Contract Management	10th - 11th	09:00 – 05:00	Islamabad
5	Problem Solving and Decision Making	10th - 11th	09:00 – 05:00	Islamabad
6	A to Z of Social Media - All You Need to Know	10th - 11th	09:00 – 05:00	Karachi
7	How to Design Online Trainings	25th	09:00 – 05:00	Islamabad

July 2018

Sr No.	Workshop Title	Date	Time	Venue
1	A 35 Hours Preparatory Course for "PMP Certification Exam"	9th - 13th	09:00 – 05:00	Islamabad
2	Finance for Non-Finance Managers	12th - 13th	09:00 – 05:00	Islamabad
3	Communication Skills	16th	09:00 – 05:00	Islamabad
4	Cyber Security (Certification)	23rd - 27th	09:00 – 05:00	Islamabad
5	Handling Workplace Politics	30th - 31st	09:00 – 05:00	Islamabad

August 2018

Sr No.	Workshop Title	Date	Time	Venue
1	Management Development Program for Industry Professionals	6th – 10th	09:00 – 05:00	Islamabad & Karachi
2	Seminar Series on CPEC	13th	09:00 – 05:00	Islamabad & Karachi
3	Negotiation and Conflict Management Skills	15th – 16th	09:00 – 05:00	Islamabad
4	Free lancing Skills	15th	09:00 – 05:00	Islamabad
5	Discovering Leadership through Self Analysis	16th – 17th	09:00 – 05:00	Islamabad
6	Primavera P6 Software for Project Management	16th - 17th	09:00 – 05:00	Islamabad
7	Engaging Participants through Effective Communication,	27th – 28th	09:00 – 05:00	Karachi
8	Young Entrepreneur Bootcamp (STEM)	30th – 31st	09:00 – 05:00	Islamabad
	Evening Program:			
1	Hospital & Healthcare Management	27th Aug 2018 – 26th Feb 2019	06:00 – 09:00	Islamabad

	2	Hotel Management	27th Aug 2018 – 26th Feb 2019	06:00 – 09:00	Islamabad

September 2018

Sr No.	Workshop Title	Date	Time	Venue
1	Discovering Leadership through Self Analysis	3rd – 4th	09:00 – 05:00	Karachi
2	How to Deliver Online Trainings	13th – 14th	09:00 – 05:00	Islamabad
3	Taxation Rules for Chinese Entrepreneur	18th – 19th	09:00 – 05:00	Islamabad
4	Handling Some Specific Issues in Construction Projects and Effective Contract Management	24th – 25th	09:00 – 05:00	Islamabad
5	Emerging Trends, Threats and Solutions of Cyber Security	26th – 27th	09:00 – 05:00	Islamabad & Karachi
	Evening Program:			
1	Diploma in Construction Management	13th Sep 2018 – 12th Jan 2019	06:00 – 09:00	Islamabad
2	Bookkeeping and Accounting Professional (BAP)	13th Sep 2018 – 12th Jan 2019	06:00 – 09:00	Islamabad
3	Research Expert Certification	13th Sep – 16th Nov	06:00 – 09:00	Islamabad

October 2018

Sr No.	Workshop Title	Date	Time	Venue
1	International Humanitarian Law Foundation	1st – 12th	09:00 – 05:00	Islamabad
2	Two Day Workshop on "Microsoft Advanced Excel"	3rd – 4th	09:00 – 05:00	Islamabad
3	Management Skills for Mid-Career Professionals	8th – 9th	09:00 – 05:00	Islamabad
4	Train Your Brain	10th – 11th	09:00 – 05:00	Islamabad
5	Cultural Etiquettes in Pakistan for Chinese	15th	09:00 – 05:00	Islamabad & Karachi
6	Training of Trainer (TOT)	16th – 18th	09:00 – 05:00	Islamabad
7	Conflict Resolution	22nd	09:00 – 05:00	Islamabad

November 2018

Sr No.	Workshop Title	Date	Time	Venue
1	Inventory, Store and Warehouse Management	5th - 6th	09:00 – 05:00	Islamabad
2	Essentials of Emerging Leaders	7th - 8th	09:00 – 05:00	Islamabad
3	Basic Training on Stock Exchange	12th - 13th	09:00 – 05:00	Islamabad
4	Employee Grievance & Discipline Management	15th	09:00 – 05:00	Islamabad
5	Digital Marketing	21st - 22nd	09:00 – 05:00	Islamabad
	Evening Program:			
1	Cambridge English Language Course	22nd Nov – 21st Dec	06:00 – 09:00	Islamabad & Karachi
2	Media Production Diploma	5th Nov - 4th Dec	06:00 – 09:00	Islamabad

December 2018

Sr No.	Workshop Title	Date	Time	Venue
1	Business Registration with SECP	18th	09:00 − 05:00	Islamabad & Karachi
2	Training Needs Analysis	19th − 20th	09:00 − 05:00	Islamabad
3	Time and Stress Management	26th − 27th	09:00 − 05:00	Islamabad
4	Management Skills for Supervisors	26th − 27th	09:00 − 05:00	Islamabad
5	How to Prevent Revenue Leakages	28th	09:00 − 05:00	Islamabad